Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
RECEIVED
SECRETARY OF THE SENATE
FUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

2019 NOY 20 PM 4: 00

	*	rization (Form RE-1), <u>A</u> rtification Form with all		y, invitee list, etc.)
	Louisiana Suc	ar Cane Foundation	n, Inc.	,,,,,
rivate Sponsor(s) (list	t all):	0040 0 4 1 1	1 0 0040	
ravel date(s):	day, November 7,	2019 - Saturday, No	vember 9, 2019	
lame of accompanying to Travelo	g family member (if a er: Spouse O	ny): Child		
	OSTS IN EMPLOYEE	EASE DUE TO THE ACC EXPENSES. (Attach addit		SE OR DEPENDENT CHILD, ONL'
· · · · · · · · · · · · · · · · · · ·	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	\$489.80	\$253.00	\$115	none
Actual Amount				
Expenses for Accomp	oanying Spouse or De	pendent Child (if applie	able):	
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				
Provide a description necessary.): See atta		ents attended. See Senat	te Rule 35.2(c)(6). (A	Attach additional pages if
-	<u> </u>	ine Thomas	<u></u>	

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel

Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Revised 1/3/11)

(Signature of Supervising Senator/Officer)

Form RE-1

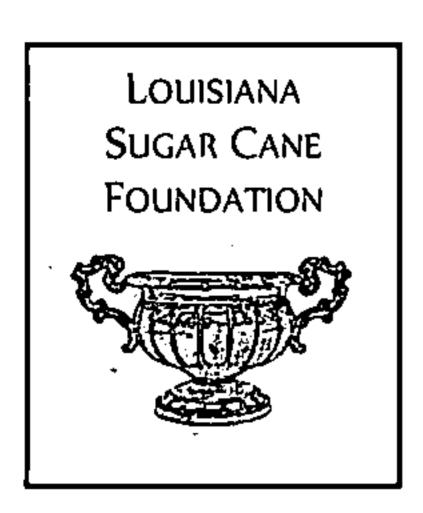
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(Revised 10/19/15)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler:	Katherine Thomas
Employing Office/Committee:	Senator Pat Roberts
Private Sponsor(s) (list all): Louisi	ana Sugar Cane Foundation, Inc.
Travel date(s): Thursday, Nover	nber 7, 2019 - Saturday, November 9, 2019 the trip for any reason you must notify the Committee.
Destination(s): Houma, LA; Nap	oleonville, LA; Belle Rose, LA; Gramercy, LA; New Orleans, LA
Explain how this trip is specifically	connected to the traveler's official or representational duties:
some of the authorized research pro Raw Sugar Factory and Louisiana S	nigration issues for Senator Roberts. This trip would provide gain greater insight on these issues my ongoing responsibilities related to 2018 Farm Bill implementation, it would be helpful to see grams, such as the ones at the USDA-ARS Sugarcane Research Laboratory. Visiting the Lula ugar Refinery would provide a better understanding of their impact on labor issues and the local the agriculture workforce come up, hearing directly from employers will support my work.
Name of accompanying family men	nber (if any):
Relationship to Employee: Spot	ıse 🔲 Child
I certify that the information contain	ned in this form is true, complete and correct to the best of my knowledge:
10/7/19	(Signature of Employee)
(Ddte)	(Signature of Employee)
TO BE COMPLETED BY SUPERVIS Secretary for the Majority, Secretary for	. ING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, or the Minority, and Chaplain):
Senator Pat Robe	erts hereby authorize Katherine Thomas
(Print Senator's/Officer's l	
related expenses for travel to the ev	vision, to accept payment or reimbursement for necessary transportation, lodging, and ent described above. I have determined that this travel is in connection with his or her fficeholder, and will not create the appearance that he or she is using public office for
I have also determined that the atter of the Senate. (signify "yes" by check	indance of the employee's spouse or child is appropriate to assist in the representation
10-7-19 (Date)	(Signature of Supervising Senator/Officer)



LOUISIANA SUGAR CANE FOUNDATION, INC.

P. O. Box 874
Thibodaux, LA 70302
e-mail: lscf@bellsouth.net

Kenneth Gravois, President Daniel Viator, Secretary Mike Sternfels, Treasurer

September 6, 2019

To Prospective Participants –

The Louisiana Sugar Cane Foundation, Inc., a non-profit organization founded to increase public awareness of the Louisiana sugar industry through education and stewardship opportunities, is sponsoring a congressional staff trip to Louisiana on November 7-9, 2019. The purpose of the trip is to give staffers an opportunity to visit the Louisiana sugar industry to gain firsthand knowledge of sugarcane research, harvesting and processing operations, and to discuss the impact of the sugar industry on Louisiana.

The Foundation would like to extend an invitation to you to participate in this trip. As a participant, you will depart from Ronald Reagan National Airport on American airlines flight # 4588 on Thursday, November 7, 2019 at 8:30 a.m., arriving in New Orleans International Airport at 10:35 a.m. From New Orleans, you will ride by chartered bus approximately one hour to the USDA-ARS Sugarcane Research Laboratory in Houma for a luncheon presentation outlining the history of the Louisiana sugar industry. After lunch, participants will visit the facility. This site visit will focus on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. You will depart Houma for Thibodaux for a site visit of the John Deere Thibodaux plant, which manufacturers cane harvesting machinery. Hotel accommodations for Thursday evening will be at the Hampton Inn in Thibodaux and a dinner is scheduled at 6:00 p.m. at the Tractor Barn. You will return to the Hampton at 8:45 p.m.

On Friday, participants will visit a farm harvesting operation in Napoleonville, followed by a site visit of Lula Raw Sugar Factory in Belle Rose to observe the steps required to make raw sugar from sugarcane. Lunch will be served at St. Jules Catholic Church Hall. Here Dr. Michael Deliberto, an agricultural economist with the Louisiana State University Agricultural Center, will discuss the impact of the sugar industry on the Louisiana economy. Following lunch, you will travel to Louisiana Sugar Refinery in Gramercy. Here you will see the process of producing refined sugar from raw sugar. After departing the refinery, you will arrive at the Astor Crowne Plaza in New Orleans where you will be staying for the night. That evening, dinner will be provided at a nearby restaurant. On Saturday morning, breakfast will be provided at 7:30 a.m. in a designated room of the Astor Crowne Plaza. At 8:30 a.m., a shuttle will transport you back to the New Orleans airport for your American airlines flight #4588 departing New Orleans at 11:05 a.m. arriving Washington Reagan at 2:32 p.m. The Foundation will assume all travel, lodging and meal expenses associated with the trip. Vouchers will be distributed to cover the costs of local transportation to and from National Airport.

Participating Senate employees must submit the attached completed form to the House Committee at least thirty (30) days before the date of the proposed trip. If you have any questions regarding the Senate rules, please contact the Ethics Committee at 202-224-2981.

We hope you will be able to join the Foundation on this fact-finding trip. We believe it will be a worthwhile experience and that you will gain a better understanding of the Louisiana sugarcane industry. Space is limited, so please advise us as soon as possible if you will be able to participate or if you have any questions. The best way to contact us is via e-mail at lscf@bellsouth.net. Someone will return your call as soon as possible.

Sincerely,

Kenneth Gravois

Kenneth Gravois President

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): Louisiana Sugar Cane Foundation, Inc.
2.	Description of the trip: Fact-finding, information visit of the Louisiana sugarcane industry
3.	Dates of travel: Thursday, November 7, 2019 - Saturday, November 9, 2019
4.	Place of travel: Houma, Thibodaux, Napoleonville, Belle Rose, Gramercy, and New Orleans, LA
5.	Name and title of Senate invitees: Katherine Thomas (Legislative Assistant for Sen. Pat Roberts)
6.	I certify that the trip fits one of the following categories: (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. — OR —
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	I certify that: The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. AND
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

	certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a or or or eight or or or the following scenarios applies:
_	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Memb officer, or employee on any segment of the trip. OR =
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10). — OR —
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)() of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
H	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for enate invitees to participate in the travel:
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	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour by-hour), complete, and final itinerary for the trip.
В	by-hour), complete, and final itinerary for the trip.
В	by-hour), complete, and final itinerary for the trip.
B 	by-hour), complete, and final itinerary for the trip.
B B	by-hour), complete, and final itinerary for the trip. Friefly describe the role of each sponsor in organizing and conducting the trip: The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip. Friefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission
B 1 - B	by-hour), complete, and final itinerary for the trip. Friefly describe the role of each sponsor in organizing and conducting the trip: The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip. Friefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission
B 7 - tl -	by-hour), complete, and final itinerary for the trip. Friefly describe the role of each sponsor in organizing and conducting the trip: The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip. Friefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission of the Foundation is to increase public awareness of the LA sugar industry. The purpose of
B 7 - tl - s -	by-hour), complete, and final itinerary for the trip. Friefly describe the role of each sponsor in organizing and conducting the trip: The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip. Friefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission of the mission of the Foundation is to increase public awareness of the LA sugar industry. The purpose of the trip is to give staffers an opportunity to visit the sugar industry and to gain first-hand knowledge of sugarcane research, production and processing operations, and the impact on the local economy.
B 7 - tl - s - B	by-hour), complete, and final itinerary for the trip. Iriefly describe the role of each sponsor in organizing and conducting the trip: The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip. Iriefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission of the mission of the Foundation is to increase public awareness of the LA sugar industry. The purpose of the trip is to give staffers an opportunity to visit the sugar industry and to gain first-hand knowledge of

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the Ag Leadership pr	ogram sponsored by the	LSU AgCenter, and	d other scholarships to	o Louisiana
state universities.		,		
Total Expenses for Ea	sch Participant:			
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
Good Faith estimate Actual Amounts	\$489.80	\$253.00	\$115	none
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carticipation or b) the congressional participartic	trip involves an event th	at is arranged or or	ganized <i>specifically</i> и	vith regard to
congression or b) the congressional participation.	e trip involves an event the pation: Into that are arranged and	at is arranged or or	ganized <i>specifically</i> и	vith regard to
congressional participation. The trip involves ever participation. Reason for selecting to the selecting t	trip involves an event the ation:	organized specification	ganized specifically was	gressional
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congressional participation or b) the congressional participation. Reason for selecting to provide first-hand Name and location of	trip involves an event the pation: Into that are arranged and knowledge and experient the following factors and the location of the event of the ev	organized specification or trip	ganized specifically was	gressional
Participation or b) the congressional participation. Reason for selecting to provide first-hand Name and location of Hampton Inn, Thibod Astor Crowne Plaza,	trip involves an event the pation: Into that are arranged and knowledge and experient the following factors and the location of the event of the ev	or trip ce of the inner work	ganized specifically was	gressional

21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:
	The daily expenses for lodging will be at the Federal government per diem rate.
	The daily expenses for meals will be at the Federal government per diem rate.
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:
	Coach class airfare on American airlines and a 25-passenger mini-coach for local travel.
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:
	None
25.	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor:
	Name and Title: Kenneth Gravois, President
	Name of Organization: Louisiana Sugar Cane Foundation, Inc.
	Address: P O Box 874, Thibodaux, LA 70302-0874
	Telephone Number: 225-281-9472
	Fax Number:
	E-mail Address: Iscf@bellsouth.net

2019 Congressional Staff Visit Participants

1.	Caroline Buyak	Congresswoman Marth Roby (R-AL)
2.	Hart Clements	Senator Patty Murray (D-WA)
3.	Evan Dorner	Congressman Pete Aguilar (D-CA)
4.	Luke Dube	Congressman Marc Veasey (D-TX)
5.	Jeffrey Kratz	Congressman Don Bacon (R-NE)
6.	Mike Maloof	Congressman Tim Burchett (R-TN)
7.	Prescott Martin	House Ag Committee
8.	Rachel Pearce	Congressman Don Bacon (R-NE)
9.	Wayne Stoskopf	Senate Ag Committee
10.	Katherine Thomas	Senator Pat Roberts (R-KS)
11.	John Weber	Congressman Dusty Johnson (R-SD)

2019 Senate Staffer Invitation List

Micki Alapati	Sen. Ron Wyden	(D-OR)	Legislative Correspondent
Ron Anderson	Sen. Bill Cassidy	(R-LA)	Senior Policy Advisor
Corey Brown	Sen. Thom Tillis	(R-NC)	Legislative Assistant
Hart Clements	Sen. Patty Murray	(D-WA)	Legislative Aide
Jacob Gattman	Sen. John Kennedy	(R-LA)	Legislative Assistant
Scott Graber	Sen. Lindsey Graham	(R-SC)	Legislative Assistant/Counsel
Christopher Gillott	Sen. Bill Cassidy	(R-LA)	Chief of Staff
Logan Hollers	Sen. Jeff Merkley	(D-OR)	Legislative Assistant
Trevor Jones	Sen. Ron Wyden	(D-OR)	Legislative Assistant
Scott Reber	Sen. James Risch	(R-ID)	Legislative Assistant
Wayne Stoskopf	Senate Ag Committee		Professional Staff Member
Katherine Thomas	Sen. Pat Roberts	(R-KS)	Legislative Assistant
Megan Thompson	Sen. Maria Cantwell	(D-WA)	Legislative Assistant
Morgan Ulmer	Sen Ag Approp Sub Com	1	
Eleni Valanos	Sen. Marco Rubio	(R-FL)	Legislative Assistant
Olivia Woods	Sen. Jeff Merkley	(D-OR)	Legislative Correspondent

ITINERARY FOR CONGRESSIONAL STAFF SITE VISIT LOUISIANA SUGAR INDUSTRY

(November 7-9, 2019)

Thursday,	November	7.	2019
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8:30 a.m. 10:35 a.m.	Group travels to New Orleans, LA on American Airlines flight # 4588 from Washington-Reagan National Airport.
10:35 a.m.	Group arrives at the New Orleans International Airport.
10:50 a.m. – 12:00 p.m.	Group Leaders will pick up the group at the New Orleans Airport and transport the group for the duration of the trip. Travel to Houma, LA.
12:00 p.m. – 1:00 p.m.	Lunch and itinerary briefing at the USDA-ARS, Sugarcane Research Laboratory in Houma. During this lunch, a briefing on the history of the Louisiana sugarcane industry and a description of the process of creating sugar from sugarcane will be provided.
1:00 p.m. – 2:30 p.m.	Site visit of the USDA-ARS, Sugarcane Research Laboratory. The focus will be on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. Participants will visit the sugarcane crossing greenhouse complex and field plots.
2:30 p.m. – 3:00 p.m.	Travel to the John Deere Thibodaux Factory, Thibodaux, LA.
3:00 p.m. – 4:30 p.m.	Site visit of the John Deere Thibodaux Factory. The group will learn of the local, national, and international economic impact of the largest producer of sugarcane harvesting equipment. The group will tour the factory to observe equipment being built.
4:30 p.m. – 4:45 p.m.	Travel to the Hampton Inn in Thibodaux.
4:45 p.m.	Arrive at the Hampton Inn in Thibodaux.
6:00 p.m. – 6:15 p.m.	Travel to the Tractor Barn in Thibodaux, LA for dinner.
6:15 p.m. – 8:30 p.m.	Dinner at the Tractor Barn in Thibodaux, LA. Here the group will interact with growers and processors to discuss important sugar industry issues. Dinner will be served consisting of Louisiana delicacies.
8:30 p.m. – 8:45 p.m.	Depart from the Tractor Barn for the Hampton Inn in Thibodaux.
8:45 p.m.	Arrive at Hampton Inn for the night.

Friday, November 8, 2019

Please check out before leaving for tours. You will not return to this hotel. Continental breakfast will be in lobby of hotel prior to our departing.

8:30 a.m. 9:00 a.m.	Travel from the Hampton Inn to Trinity Farms (Mr. Gary Gravois) sugarcane farm in Napoleonville, LA.
9:00 a.m. – 10:45 a.m.	Field site visit to observe the various steps for growing and harvesting

sugarcane. Participants will observe sugarcane harvesting and talk with the producer to learn of the challenges and rewards of growing sugarcane in south Louisiana.

10:45 a.m. - 11:00 a.m. Travel to Lula-Westfield, LLC (Lula Factory), in Belle Rose, LA.

11:00 a.m. – 12:45 p.m. Site visit of the Lula Raw Sugar Factory to observe the various steps for processing sugarcane into raw sugar that include preparation, clarification, evaporation, and crystallization.

12:45 p.m. – 1:45 p.m.

Lunch will be served at St. Jules Catholic Church, Belle Rose, LA.

During lunch, Dr. Michael Deliberto, Agricultural Economist with the
LSU AgCenter, will discuss the impact of the sugar industry on the
Louisiana economy.

1:45 p.m. – 2:30 p.m. Travel to Louisiana Sugar Refinery in Gramercy, LA

2:30 p.m. - 4:45 p.m.

Site visit of Louisiana Sugar Refinery. Participants will observe the process of converting raw sugar into refined sugar. Participants will learn of the recent business venture regarding vertical integration within the Louisiana sugar industry. A tour of the refinery will be given

after the overview.

4:45 p.m. - 6:00 p.m. Travel to the Astor Crowne Plaza in New Orleans, LA

6:00 p.m. Arrive at the Astor Crowne Plaza.

7:15 p.m. – 9:30 p.m. Dinner at Bourbon House. Staffers will continue interactions with local sugarcane growers and processors. Participants will debrief from the events of the day. They will learn of the day's sugar production from

the field to the table.

Saturday, November 9, 2019

Check out prior to breakfast.

7:30 a.m. – 8:30 a.m. Breakfast Briefing - meeting room in the Astor Crowne Plaza.

8:30 a.m. – 9:00 a.m. Van shuttle will transport you back to the New Orleans airport for your

American Airlines flight # 4588 departing New Orleans at 11:09 a.m.

arriving Washington Reagan at 2:37 p.m.